****

# **DURHAM WILDLIFE TRUST – APPLICATION FORM**

Thank you for choosing to apply for the role of Conservation Trainee. Please return your completed application form by email to [marielly@durhamwt.co.uk](mailto:marielly@durhamwt.co.uk) **no later than 08:00am Thursday 21st August.**

|  |  |
| --- | --- |
| Forename(s) |  |
| Surname |  |
| Present Address |  |
| Permanent Address  (if different) |  |
| Telephone No. |  |
| Email |  |
| National Insurance Number |  |
| Post Applied For | Conservation Trainee |
| Where did you see the post advertised? |  |
| **I understand that this role will be divided into alternating 8-week placements at both Rainton Meadows (DH4 6PU) and Low Barns Nature Reserve (DL14 0AG) and that Low Barns is not easily accessible by public transport.** Please delete/underline as appropriate. | Yes/No |

|  |  |  |
| --- | --- | --- |
| **EDUCATION (from secondary level onwards)** | | |
| **Dates** | **Establishment** | **Qualifications** |
|  |  |  |
|  |  |  |
|  |  |  |

|  |  |
| --- | --- |
| **TRAINING** | |
| **Date** | **Skill/Qualification Obtained** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

|  |
| --- |
| **Please give details of any membership(s) of professional bodies** |
|  |

|  |  |
| --- | --- |
| **CURRENT OR MOST RECENT EMPLOYMENT** | |
| Job title: |  |
| Name and address of employer: |  |
| Date of appointment: |  |
| Date of leaving: |  |
| Please outline your duties: |  |
| Annual salary: |  |
| Reason for leaving: |  |
| Notice period: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **PREVIOUS EMPLOYMENT** (in descending date order).This can include any relevant **volunteer** roles. | | | |
| **Dates** | **Employer, including address** | **Job Title** | **Reason for leaving** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |
| --- |
| **SUPPORT FOR YOUR APPLICATION** |
| **Please describe how your skills and experience make you suitable for the post. We suggest using the criteria from the person specification as headings. Please note, this section is a highly important part of your application. You can use examples to demonstrate your suitability from anywhere, including your education, employment, volunteering and general hobbies. The answer box is expandable.** |
|  |

|  |
| --- |
| **OTHER INTERESTS** |
| **Please describe any interests or hobbies that may be relevant to your application** |
|  |

|  |  |
| --- | --- |
| **Driving Licence Details** |  |
| Do you hold a **full UK manual** driving licence? |  |
| Date licence obtained |  |

|  |  |
| --- | --- |
| **REFERENCES** | |
| We require details of two referees. One reference should be from your current or most recent employer. If this is not the case, please explain why in the space provided below | |
| **Reference 1** | **Current or most recent employer** |
| Name |  |
| Address |  |
| Email address |  |
| Daytime telephone no |  |
| Relationship to you |  |
| Can we contact this referee without contacting you first? |  |
| **Reference 2** |  |
| Name |  |
| Address |  |
| Email address |  |
| Daytime telephone no. |  |
| Relationship to you |  |
| Can we contact this referee without contacting you first? |  |

|  |  |
| --- | --- |
| **DECLARATION** | |
| I accept that in the event of any untrue statement being made on this application form, or a statement being made which Durham Wildlife Trust considers misleading, which by implication covers the omission of any information, the Durham Wildlife Trust reserves the right to terminate employment. | |
| *Signed:* | Date: |

|  |
| --- |
| Please return your completed application form by email to marielly@durhamwt.co.uk no later than **08:00am Thursday 21st August.**  Interviews will likely take place on **Friday 5th September.** |