

# **WILDLIFE TRUSTS - APPLICATION FOR EMPLOYMENT**

Thank you for choosing to apply for the position of Naturally Native Project Officer. Please return your completed application form along with your CV and covering letter by email to jobs@durhamwt.co.uk no later than 9am Wednesday 4th November 2020.

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| **There are three Project Officer vacancies, one at each of the Trusts. Please indicate below with an X which role or roles you are applying for. You may apply for all three.**  |
| Durham WT |  | Northumberland WT |  | Tees Valley WT |  | All three |  |

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| --- | --- |
| Forename(s) |  |
| Surname |  |
| Present Address |  |
| Permanent Address (if different) |  |
| Telephone No. |  |
| Email |  |
| National Insurance Number |  |
| Post Applied For |  |
| Where did you see the post advertised? |  |

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| EDUCATION (from secondary level onwards) |
| Dates | Establishment | Qualifications |
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| TRAINING |
| Training Courses Attended  | Date  | Skill/Qualification Obtained |
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| Please give details of any membership(s) of professional bodies |
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| CURRENT OR MOST RECENT EMPLOYMENT |
| Job title |  |
| Name and address of employer: |  |
| Date of appointment |  |
| Date of leaving  |  |
| Please outline your duties: |  |
| Annual salary |  |
| Reason for leaving |  |

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| PREVIOUS EMPLOYMENT (in date order) |
| Dates | Employer, including address | Job Title | Reason for leaving |
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| SUPPORT FOR YOUR APPLICATION |
| Please describe how your past experience makes you suitable for the post.  |
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| OTHER INTERESTS |
| Please describe any interests or hobbies that may be relevant to your application |
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| --- | --- |
| Do you hold a full UK driving licence?  |  |
| Date licence obtained |  |

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| REFERENCES  |
| We require details of two referees. One reference should be from your current or most recent employer. If this is not the case please explain why in the space provided below |
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| Reference 1 | Current or most recent employer |
| Name |  |
| Address |  |
| Email address |  |
| Daytime telephone no |  |
| Relationship to you |  |
| Can we contact this referee without contacting you first?  |  |
| Reference 2 | Personal or previous employer |
| Name |  |
| Address |  |
| Email address |  |
| Daytime telephone no. |  |
| Relationship to you |  |
| Can we contact this referee without contacting you first?  |  |

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| DECLARATION |
| I accept that in the event of any untrue statement being made on this application form, or a statement being made which Durham Wildlife Trust considers misleading, which by implication covers the omission of any information, the Durham Wildlife Trust reserves the right to terminate employment.*Signed: Date:*  |

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